



**Society for Studies in Organising Healthcare (SHOC)**

**Annual General Meeting**

**Monday 8 July 2019**

**Held: Health Services Management Centre, University of Birmingham**

**Minutes (draft for approval)**

Present:

Kirsten Armit, Katie Willocks, Anna Galazka, Anne Killeth, Hannah Williams, Daniel Haslam, Tracey Rosell, Christopher Smith, Arbaz Kapadi, Martin Kitchener, Charlotte Overton, John Richmond, Maryam Zahmatkesh, Oluwafunmilayo Waughn, David Nicolini, Trishna Uttamlal, Rebecca Stevenson, Eburn Fagade, Ross Millar, Emily Rowe, Stephanie Ewuzie, Simon Moralee, Mark Exworthy

**1. Introductions & Welcome (Mark Exworthy)**

2. Apologies from Sue Dobson ; Paula Hyde; Justin Wring; Roman Kislov; Simon Bailey; Diane Burns.

3. **Minutes AGM 2018:** Approved

**3. Chair's report (Mark E)**

This is the 'quiet year' in between OBHC biannual meeting, but we were pleased to hold this SHOC summer symposium. We are keen to hear :what else can we provide/do? Looking forward to OBHC Manchester 2019: 15-17 April. Noted ongoing work with AcSS about coordinating smaller learned Societies representation that group (see item 9 below). Ewan Ferlie and Louise Fitzgerald stepped down from Board and were thanked. Also thanks to Peter Nugus and Jean Louis Denis for last year's very successful conference. Discussed having a more formal mentoring scheme – SHOC lead for this is Diane Burns. Question for ECAs about what they would like. Lorelei Jones suggested, perhaps mentoring could be extended for more experienced members of the group. Broad approval for the idea of doing mentoring at conference.

**4. Finance Report (Lorelei Jones)**

Accounts are in credit. We are a small charity with a small income stream. Main items of expenditure this year are the SHOC Summer Symposium and website. Aoife MCDermott suggested as OBHC in UK in 2020, possibly go back to Health Foundation for funding for ECA/PGR day.

**5. Secretary's Report**

Mark E has done some work on committee roles working to define these. Appointed Diane Burns as Deputy chair. Need to resolve AcSS rules and Charity Commission. Sue Dopson, Martin Kitchiner, Aoife McDermott, Anne Killet terms of office coming to an end. Officers are allowed to stand twice.

6. **Researcher development** (Catherine P)

Simon Moralee will be standing down as UK ECA rep and looking for successors. This person(s) will have role in Researcher Development Day to be held 14 April ahead of OBHC 2020 and the Symposium 2021. Simon M and Catherine P asked for volunteers

7. **Membership** (Anne K )

Ann K reported that we have 185 members and have seen some steady growth. Discussion about how people join in between conferences, or join without attending conference – proposal to have a £50 two year, £25 one year for in between conferences, membership fee for those not attending OBHC was made by Mark E: this was approved. Discussed how best to communicate with members – was the website and social media comms working? A Linked in group was suggested. Davide Nicolini suggested a newsletter.

8. **OBHC Book and JHOM special issue** (Mark E)

Mark reported this is hand and we look forward to the book and the Special Issue..

9. **AcSS**

Please to announce some new AcSS Fellowships, nominated by /members of SHOC. Graeme Currie Jean Louis Denis, Sue Dopson, Louise Locock, Trish Reay and Justin waring

10. **OBHC Update** (Mark E)

The conference planning going well. Dinner will be at national football museum. Call for papers is out – deadline October 2019. Lorelei J noted different formats and encouraged these – group discussed ideas for these. Keynotes will be Anne Langley, Ewan Ferlie, and John Rouse. Also noted the call for conference venue and host team for 2022.

11. **AOB**

Trustee issues Martin K asked about compliance issues - process for filling vacancies, and Exec Committee – Trustee roles relationship. Mark confirmed that these had been addressed but would check with Simon Bailey.