

SHOC AGM Minutes 2020

Friday 11 December at 2pm (UK time)

Zoom

Agenda:

1. Apologies for absence
2. Minutes from AGM 2019
3. Reports from Chair, Treasurer, Secretary
4. Elections for Trustees and Executive Committee posts
5. OBHC conference: plans for 2022
6. Enhancing diversity and inclusion
7. Any other business

In attendance:

Mark Exworthy (chair), Jackie Bridges, Diane Burns, Élizab  th C  t  -Boileau, Sue Dopson, Richard Gleave, Jennifer Gutberg, Lorelei Jones, Anne Killett, Roman Kislov, Greg Maniatopoulos, Aoife McDermott, Simon Moralee, Davide Nicolini, Catherine Pope, John Richmond, Justin Waring

1. Apologies for absence

- Martin Kitchener

2. Minutes from AGM 2019

- Lorelei Jones was in attendance
- Aoife McDermott and Sue Dopson are continuing as trustees

3. Reports

Chair (Mark Exworthy)

2 events were scheduled since the last AGM in 2019:

Firstly, the SHOC Summer Symposium (July 2019) with a focus on ECRs, 38 attendees. This was a successful event identifying a new and important membership group, with paper presentations and mentoring conversations. This should be cemented into the SHOC calendar of events in the alternative year to conferences (so the next one should be 2021).

Secondly, the cancelled OBHC Conference in Manchester (April 2020). This had minor financial implications for SHOC but losses were minimised. Formal thanks to Roman Kislov, Damian Hodgson, Ruth Boaden and the Manchester organising committee for 18 months of hard work in preparation, only for the conference to be cancelled 4 weeks prior to the start. However, conference papers are going forward to the edited book and journal special issue. In addition a researcher development workshop was organised by Davide Nicolini for later in Summer 2020.

SHOC AGM Minutes 2020

Roman Kislov commented that losses for AMBS were avoided due to contracts not being signed and reiterated the successes of the book and special issue, as well as rearranged online keynotes from Ann Langley and Ewan Ferlie.

Davide Nicolini commented that the development workshop consisted of 9 sessions, with 3–4 papers in each, along with 40 virtual attendees from Europe, Australia and North & South America. It took 3 days of administrative time, so could be repeated without additional organisation/time required in future, especially if it was to be done virtually. The hardest work was in the time spent on selecting papers for discussion.

Aoife McDermott responded that the event was well-received and valued with its 'live' nature and engaging style in contrast to some other online events that had relied more heavily on pre-recorded elements.

Mark Exworthy concluded his Chair's Report by acknowledging the election of 5 new Academy of Social Science Fellows: Helen Dickinson, Ruth Boaden, Damian Hodgson, Aoife McDermott and Davide Nicolini.

Treasurer (Lorelei Jones)

The financial report (Appendix 1) was presented with a closing balance of £9,919.42. Due to the OBHC Conference being cancelled, only £6 income had been received in the past year through interest. Insurance for Trustees and Executive Officers had been renewed through a specific Charity Insurer resulting in cost savings.

There was further discussion around costs for future events, including travel bursaries for PhDs, which had been previously offered for the Summer Symposium and cancelled Conference. Aoife McDermott remarked that there is usually a reduced fee offered for PhD students, and Élizab  th C  t  -Boileau asked if there was some consideration of a reduced fee for patient participants (people with lived experience of care) as well?

[2.30pm Justin Waring left the meeting]

Membership (Anne Killett)

The conference is the main source of membership, with £75 of the conference fee going towards SHOC membership and Anne raised a query about how to offer membership without a conference planned until 2022.

Aoife McDermott queried if the Charity Commission allowed membership to be carried over into a 3rd and 4th year, as it would usually be renewed via the two-yearly conference. **ACTION: ME to check**

Catherine Pope noted that a colleague of hers was running a conference this week charging £35 per person with 500 registered delegates (compared to the usual 150) and whether such an option was a possibility for online events next year. This was supported by attendees and Élizab  th C  t  -Boileau shared some additional learnings from a pan-Canadian health virtual conference (<https://cahspr.ca/2020-virtually-cahspr-word/>).

SHOC AGM Minutes 2020

4. OBHC 2022 Conference

Discussion moved to the OBHC 2022 conference and a favoured proposal from Queensland. However, as discussed at the Trustees/Committee Meeting in October 2022, in light of Covid-19, there were now institutional financial pressures restricted funds available for travel, as well as concerns about further pandemic surges and the carbon footprint costs of travel to the Gold Coast. In addition, with the growing success of online events in terms of cost, inclusivity, the proposal was for a hybrid conference with regionalised hubs.

Diane Burns had led the discussion with Queensland about how this might take place to reduce financial and administrative risks. As outlined in the 'OBHC 2022 Report' (Appendix 2), there is an in-principle agreement with Queensland to explore the hybrid model for OBHC 2022, with two caveats:

- the conference isn't run from one place but from different places (this is in line with the regionalised hub approach discussed at the Trustee/Exec pre-meeting).
- the structure for organising the conference is split into an overarching organisation of the academic components (one of the ideas discussed is that one person from each regionalised hub forms a committee to organise peer review and making decisions, etc.); and the responsibility for organising the practical components within each regionalised area is given to hub leads based in each region.

Davide Nicolini asked how such an event might work in practice, e.g. time zone issues between Australia and Canada.

Diane Burns noted that a further meeting with Queensland is taking place 2nd February 2021 with some initial ideas explored. Ideas discussed so far include the proposal that each region would host and record a keynote to be shared across the hubs, with some pre-recording of papers discussed live in different time zones. Furthermore in-person events could include an evening meal arranged in local/regionalised areas for local attendees to connect.

Discussion turned to what would be missed from hosting an event online: meeting new people and missing the opportunity to welcome new members; missed opportunities to meet senior academics; the social opportunities that lead to research collaborations and grants.

To respond, Catherine Pope suggested crowdsourcing ideas from the membership about how to 'welcome' new members in the virtual world and Mark Exworthy suggested more informal pre-conference sessions. Jennifer Gutberg shared her experience of AOM's Health Care Management Division: breakout rooms with c. 8 or so different topics of interest. Given that the HCM group is fairly small (like SHOC) the topics were chosen based on known interests of members – like quality and safety, integrated care, system transformation, health IT, etc. This idea was submitted as a Professional Development Workshop, but a broader session organized by SHOC/OBHC could send out a membership survey to solicit primary topics. The discussions were very fluid, with some guided questions led by co-moderators in each breakout room

[2.59pm John Richmond and Élizabeth Côté-Boileau left the meeting]

SHOC AGM Minutes 2020

Discussions continued regarding the number of hubs (was three hubs the preferred model?), acknowledging that more hubs potentially meant more to coordinate and greater complexity and decisions would need to be made about which institution would take on the coordination role. If each of three hubs took responsibility for one day, the administration and logistics of a three-day conference could be shared. Lorelei Jones noted that ideas such as the individual research conversations (mentoring) from the Summer Symposium worked really well and could fairly easily translate to online as one-to-one meetings.

ACTION: ME and DB to take discussion forward, noting both the conceptual and practical issues. Further preparation would be made before the February 2021 meeting with Queensland that DB and AMcD are attending. A report from the meeting with Queensland will be circulated to Trustees and Executive Committee members for input.

5. Elections

Mark Exworthy provided an overview of the need for new trustees as Martin Kitchener and Paula Hyde were stepping down; for a new Membership Secretary as Anne Killett had served the maximum two terms, for Secretary as Simon Bailey had stepped down and for new ECR representatives as Simon Moralee was stepping down.

SHOC was also only just quorate for Trustees (max. 10) with 3 remaining Trustees. Currently trustees comprised 4 women and 2 men, whilst executive officers were 5 women and 3 men. Catherine Pope and Aoife McDermott provided an overview of the Trustee role, including twice yearly meeting attendance and then optional involvement in: sub-meetings, mentoring, supporting applications, PGR/development support.

4 individuals had shown interest in standing for Trustee: Jackie Bridges, Graeme Currie, Davide Nicolini, Justin Waring.

All 4 candidates were nominated by Mark Exworthy and seconded by Catherine Pope and were unanimously elected.

[3.14 pm Jennifer Gutberg left the meeting]

[3.16pm Lorelei Jones left the meeting]

Mark Exworthy then introduced the vacancies for Executive Officers: Secretary, Membership secretary, Special Projects' Officer and ECR Representative(s), including a brief overview of their roles.

In advance of the AGM, Mark had received interest in the role of Secretary from Simon Moralee and Roman Kislov; no interest in the Membership or Special Projects' roles, and two expressions of interest in the ECR representative roles from Tracey Rosell and Charlotte Overton.

Discussion continued as to the need for wider, more inclusive representation on the SHOC Committee (see next agenda item). Going forward for the role of Secretary, Roman Kislov stood, was nominated by Simon Moralee and seconded by Catherine Pope and his election was confirmed unanimously.

SHOC AGM Minutes 2020

Regarding the outstanding positions, discussion centred around leaving these roles unfilled so Trustees could explore how to broaden these to a more diverse and inclusive membership. Aoife McDermott noted that the remaining Executive Officers would need to make Trustees aware of any concerns regarding workload from unfilled positions whilst Trustees worked collectively to diversify representation of committee positions.

Cath Pope offered to contact Tracey and Charlotte to ask them to stand as ECR representatives, which was supported by attendees. **ACTION: Catherine Pope to contact Tracey Rosell and Charlotte Overton.**

6. Enhancing Diversity & Inclusion

Catherine Pope began by discussing the whiteness of SHOC, how the society had an opportunity through virtual events to be more representative of low/middle income countries and how we needed to extend our commitment as a society to anti-racist practice, whilst Aoife McDermott noted that we needed to extend our reach to ECRs through events and mentorship. Greg Maniatopoulos suggested exploring links with European institutions noting the impact of Brexit and the dominance of Anglo-Saxon and Commonwealth countries in SHOC.

ACTION: It was agreed that, following BSA and BPS, SHOC would publish a formal declaration regarding diversity and inclusion and set up a Trustee-led taskforce to explore how to widen the membership and representation of SHOC. ME, CP and AMcD to continue discussions.

7. AOB

ACTION: SM to end emails for Tracey Rosell and Charlotte Overton to CP.

[The meeting ended at 3.34pm]

SHOC AGM Minutes 2020

Appendix 1: SHOC Finance report 1 April 2020

Finance update

Bank balances	1 April 2016	1 April 2017	1 April 2018	1 April 2019	1 April 2020
Current account	£5,600.56	£11,404.29	£5,851.06	£11,347.18	£10,769.20
Business reserve	£4,000.00	£4,000.00	£4,000.00	£4,000.00	£4,000.00
PayPal	£71.95	£72.25	£72.25	£72.25	£72.25
TOTALS	£9672.51	£15476.54	£9923.31	£15,419.43	£14,841.45

Income and Expenditure (Current account)

1-April-19			£11,347.18	Opening Balance
15-Apr-19		£90.00		ACSS subscription
24-Apr-19		£90.00		Website
30-Apr-19	£0.70			Interest
30-Apr-19		£95.84		Paid to Mark Exworthy for server (1&1) subscription
31-May-19	£0.68			Interest
28-June-19	£0.61			Interest
12-July-19		£23.80		Travel grant
12-July-19		£25.00		Travel grant
12-July-19		£25.00		Travel grant
12-July-19		£25.00		Travel grant
12-July-19		£25.00		Travel grant
12-July-19		£25.00		Travel grant
31-July-19	£0.72			Interest (est)
30-Aug-19	£0.66			Interest (est)
30-Sept-19	£0.68			Interest (est)
31-Oct-19	£0.68			Interest (est)
5-Nov-19		£30.00		Website
29-Nov-19	£0.64			Interest (est)
31-Dec-19	£0.70			Interest
6-Jan-20		£31.40		Paid to Mark Exworthy train for trustees meeting
31-Jan-20	£0.68			Interest
04-Feb-20		£40.00		Website
28-Feb-20	£0.61			Interest
10-Mar-20		£60		Website
31-Mar-20	£0.70			Interest (est)

SHOC AGM Minutes 2020

Totals	£8.06	£586.04		
			£10,769.20	Closing balance

Income and Expenditure 2020/21 (to 29 November 2020)

	Income	Expenditure		
1-Apr-2020			£10,769.20	Opening balance
	£6.00			Interest (est)
		£38.50		Plaques
		£60.00		Website
		£77.28		Insurance
		£90.00		ACSS
		£45.00		Website
		£500.00		Website Admin
		£45.00		Website
Totals	£6.00	£855.78		
29-Nov-2020			£9,919.42	Closing balance (est)

SHOC AGM Minutes 2020

Appendix 2: OBHC 2022 Report – Proposal for Hybrid Model

1. Background

- a. Potential factors to consider with an Australasian / Gold Coast conference include university finances post-Covid, research funds to travel, carbon footprint, risk of future Covid spikes and restrictions on travel.
- b. Relative success/ubiquity of online alternatives/conferences; reduced financial risk for hosting university and the inclusivity they generate in terms of access (no travel; reduced costs to delegates).
- c. Discussion of alternative hybrid model at the SHOC Trustee/Exec pre-meeting (02.10.20) where Queensland & International/Online hubs on shared dates. Ideas included different time slots and mix of online/offline, different size groups' work.
- d. It was agreed that a proposal be put forward for a hybrid event, 2/3 regionalised (Australia, Canada, UK) areas, with a mix of in-person and online attendance, with live/asynchronous blend, lead function from Queensland. Preserve international direction, ECR development day.
- e. The decision of the SHOC pre-meeting was presented to Queensland (25.11.20).
- f. Queensland raised several factors as to why an in-person conference wouldn't be possible in 2022 (similar to issues raised at the SHOC pre-meeting). A lot has changed in the university since they wrote and gained support for the proposal.
- g. Queensland are positive about the idea of a hybrid model as a way forward. Follow up discussions with their conference steering group and the health service on the idea of a hybrid model are taking place.

2. Proposal

- h. OBHC 2022 to be organised through a hybrid model with 2/3 regionalised (Australia, Canada, UK) areas, with a mix of in-person and online attendance and a live/asynchronous blend.
- i. We have an in principle agreement with Queensland to explore the hybrid model for OBHC 2022, with two caveats:
 - the conference isn't run from one place but from different places (this is in line with the regionalised hub approach discussed at the Trustee/Exec pre-meeting).
 - the structure for organising the conference is split into an overarching organisation of the academic components (one of the ideas discussed is that one person from each regionalised hub forms a committee to organise peer review and making decisions, etc.); and the responsibility for organising the practical components within each regionalised area is given to hub leads based in each region.