

# Minutes of 2022 SHOC Annual General Meeting

*Date:* 13 September 2022, 13.55 – 14:30

*Venue:* University of Birmingham

*Chair:* Mark Exworthy

*Attendees:* Mark Exworthy, Diane Burns, Roman Kislov, Tracey Rosell, Bjørn Erik Mørk, Maryam Zahmatkesh, Katie Willocks, Donna McLaughlin, Helen Crump, Stephanie Ewuzie, Rosie Oswick, Gerry McGivern, Graeme Currie, Justin Waring, Russell Mannion, Paula Hyde, Jackie Bridges, Ross Millar, Catherine Pope, Davide Nicolini, Yvonne Zurynski, Sue Dopson, Eleanor Murray, Chris Q. Smith, Arbaz Kapadi, Rachel Gifford, Ninna Meier, Simon Moralee, Martijn Felder, Adwoa Agyemang-Benneh, Jonathan Hammond, Rachel Adams, Holger Pfaff, Kate Hamblin, Shalini Ganasan, Anna Galazka, Kath Checkland, Lorelei Jones

## *Agenda*

1. Minutes from last AGM
2. Officer reports:
  - a. Chair
  - b. Treasurer
  - c. Membership
3. Election / re-election:
  - a. Mark Exworthy (2<sup>nd</sup> 5-year term as a Trustee)
  - b. Diane Burns (3<sup>rd</sup> 2-year term as Deputy Chair); Elizabeth Côté-Boileau (3<sup>rd</sup> 2-year term as ECR rep); Jennifer Gutberg (3<sup>rd</sup> 2-year term as ECR rep); Roman Kislov (2<sup>nd</sup> 2-year term as Secretary); Tracey Rosell (2<sup>nd</sup> 2-year term as ECR rep); and Charlotte Overton (2<sup>nd</sup> 2-year term as ECR rep)
  - c. Membership Officer - election
  - d. External relations Officer – election

## **Welcome and introductions**

Mark Exworthy (ME) opened the meeting by saying there were three items on the agenda and requested everyone to sign the record of attendance which was being passed around.

Davide Nicolini (DN) asked if SHOC Trustees and members of the Executive Committee would introduce themselves in case there were people attending who are new to SHOC. The Trustees and members of the Executive Committee introduced themselves: ME, Roman Kislov (RK), Diane Burns (DB), Catherine Pope (CP), Jackie Bridges (JB), Sue Dopson, Justin Waring, Graeme Currie and Tracey Rosell.

## **AGM minutes and Chair's report**

ME: Minutes from the last AGM are available on the SHOC website. Before today the last meeting in person was in 2018, so it is important to finally be able to hold an in-person meeting now and to take collective action. SHOC is a small and friendly group. The key purpose of today's meeting is to fill two posts for the Executive Committee. Other items are officers' reports, including the Chair's report.

ME expressed thanks to RK and the Manchester group for organising the OBHC 2020 conference which in the end did not happen because of Covid-19. A Palgrave book had been produced from that, and ME expressed thanks to the publisher.

ME thanked DN for running the paper development workshops in 2020 and 2021. SHOC are looking for someone to set them up next year. ME said that SHOC needs to keep this activity ticking over until the next OBHC, so enthusiasm does not ebb away in the years between OBHC conferences.

### **Finance report**

ME had seen the finance report. Lorelei Jones (LJ) would provide the report formally, but ME could say that there has been minimal income as little had happened during the year and there was little cash flow, about £20, in and out, for the whole year.

SHOC runs on the basis of membership fees included in OBHC conference fees. SHOC membership fees provide the budget to pay for bursaries for ECRs and PhD students to come to the conference, and SHOC can also provide funding for other developmental events. In addition, SHOC pays someone to run the website, but these costs are minimal. Most membership fee income is therefore ploughed back into the Society.

The conference keeps SHOC going for two years, so there is not a lot to report. Next year will be different as there will be a spike in income from this conference. SHOC does have money if someone wants to run an event, so ME asked people to let him know if someone has an idea, say for different workshops or offshoots from the conference.

### **Future events**

Simon Moralee (SM) asked if we would be revisiting the Summer Symposium, particularly targeting ECRs, as people who presented at that event in the past are now successfully presenting at the OBHC conference.

ME said SHOC was keen on supporting PhD students and ECRs and the 2019 Summer Symposium was indeed one such event, being a springboard for other things. So, if one of the members' institutions has space and time to run an event, then they were invited to get in touch with him.

SM said that the individual research conversations around a presentation paper with another person was another potential idea. This means that PhD students have someone other than their supervisor to talk to about their career or ideas. But this would need the involvement of senior people too.

DN: OBHC is held every two years, so a decision has previously been made to hold a different type of event (such as those targeting ECRs) in the intervening years when there is no OBHC conference. We were still in lockdown in 2021, so we had to do the paper development workshops online. We need to decide whether future events will be online, face-to-face or hybrid, but this will need to be discussed separately.

ME said that online mode has an advantage for international members.

DN was of the view that in future we need to find a balance between the pleasure of meeting each other in person and the reality of travel costs and carbon footprint. We can have that conversation elsewhere.

ME said it would be good to get more PhD students and ECRs involved in organising these events, possibly via the Executive Committee. *[Following the AGM, Ninna Meier expressed an interest in being involved in organising a PGR symposium.]*

### **Membership report**

ME: The current membership (around 170 people) goes back to Montreal as a whole batch of Canadians were involved, but not all these members are active now, so that number will decrease following OBHC 2022. There is an opportunity to join SHOC outside the conference, but we have only

had a few expressions of interest. It is however important to keep providing this opportunity. We don't want to stop people coming because they were not attending OBHC.

### **Pre-conference workshop at OBHC 2022**

CP: We had a very successful pre-conference thanks to the faculty and people taking part. There were 26 people attending, and 9 bursaries given. There was some learning about the processes for registering attendees and administering bursaries. We seem to have lost some of the organisational memory about when to advertise and how to process. But we are happy we have allocated bursaries fairly despite that. I am the designated member for this, but I liaise with the PhD and ECR representatives and then we try to build a programme together. If you have ideas, tell me and we'll try to incorporate them. If you have received feedback, please let me know, particularly negative feedback.

DB: Thank you also to SAMS for providing the funding for bursaries.

ME: A massive thanks to CP and the other workshop organisers. It is an important part of the conference and was a flying start. It's important and useful to PhDs and ECRs.

### **Elections and re-elections**

ME then started the election and re-election process. RK had prepared a list of people up for re-election and posts available, and this was circulated prior to the meeting as part of the AGM agenda. ME read RK's list out.

ME proposed that the current holders' tenures roll over for another term, as has normally been the case for elected SHOC Trustees and Executive Committee members up until they reach the maximum number of terms in office. (RK clarified that Trustees' tenure is limited to two five-year terms in office while Executive Committee members are entitled to three two-year terms). SM and JB supported the proposal, and no objections were recorded.

ME: SHOC has vacancies for the posts of Membership Officer and External Relations officer that we now must fill.

The Membership officer records the current members and keeps a current email list for Data Protection purposes for a specific period. It is a small task, just keeping records up to date. The person would get involved with the rest of SHOC too.

With the External Relations officer we are trying to stretch the remit and reach of SHOC to other academic groups and communities, such as health research and health management. There may be issues about the website, but it would also be good to include new social media and networking activities. There is more scope to develop. There is no job description.

Some people had expressed interest offline, but they need to step forward now.

Anna Galazka, Lecturer at Cardiff Business School, offered to stand as Membership Officer. RK formally proposed Anna, and CP seconded. It was supported by a unanimous vote, and ***Anna Galazka was therefore duly elected SHOC Membership Officer for a two-year term (2022-2024).***

Bjørn Erik Mørk (BEM), Professor in BI Norwegian Business School and one of the co-editors of the OBHC 2020 book, offered to stand as Membership Officer.

DN said he knows how busy BEM is and highlighted that the role of an external relations officer is multifaceted, for example also including Twitter, and asked whether it would be possible to have two people undertaking this role jointly.

ME said that he does the Twitter at the moment, but it would be fantastic if someone else could be involved in external relations.

Shalini Ganasan (SG), PhD student at Cardiff Business School, offered to stand as External Relations Officer. She said it was her first time at OBHC, and that she had enjoyed the collegial atmosphere, so she would like to be part of it.

JB proposed BEM and SG as joint External Relations officers. SM seconded. It was supported by a unanimous vote. ***Bjørn Erik Mørk and Shalini Ganasan were therefore duly elected SHOC External Relations officers for a two-year term (2022-2024).***

ME thanked all newly elected executive officers for standing and congratulated them. He added that the minutes of the AGM would be put up on the website and circulated by email.

### **Next OBHC conference expressions of interest**

ME: Call for expressions of interest in hosting OBHC 2024 will be circulated by the end of 2022. Previously the OBHC conference has been held in the spring. This year is the first time it has been held in September. We have done the event nationally this time, so we should probably go internationally next time. But there are uncertainties, for example financially, so Universities may be reticent to host or underwrite the event. SHOC prefers to go internationally in 2024, but let's see who comes forward. But we are sensitive to the carbon footprint element as well.

DN asked if we should vote for having it in the Spring or September and asked for further information about how to put forward a proposal.

ME said that usually 15 months in advance SHOC puts out a call for hosting OBHC. A 4-5 page proposal then needs to be submitted by prospective host institutions, with sections included about the institution, previous involvement in SHOC, etc. The committee then makes a final decision and gives as much notice as possible, usually one year. We need to start work 6-9 months in advance with papers being submitted and reviewed. Spring is better in the UK as there is a short window in September before the start of term.

DN said traditionally it is held in April ahead of the season but not over Easter.

ME agreed it is best to avoid Easter bank holidays and other bank holidays.

SM added that the Montreal event was in May and had a fantastic turnout.

RK said that the form that all institutions applying to host the conference are asked to fill in contains a section on the rationale as to when the conference will be held and why.

DN suggested that to make it less UK-centric we need to ask delegates from other countries for comments on what time of year is best.

A delegate from the Netherlands said April/May.

SM asked if other international colleagues would give us an indication as that would help.

Kath Checkland mentioned that it is also important to avoid clashes with other conferences.

ME agreed that whilst we did not want to fix SHOC too much to a specific time, other opinions would be helpful.

### **Motion for online banking**

LJ said that she needed a motion agreed to set up online banking for SHOC. ME said we have to table this. CP made the formal proposal for online banking, which was seconded by RK. ***There was a unanimous vote by everyone present at the AGM for online banking to be set up.***

LJ said the full Financial Report would be attached to the AGM minutes.

**Close**

ME brought the AGM to a close, thanking everyone for attending.

*Tracey Rosell (SHOC ECR representative) and Roman Kislov (SHOC Secretary)*

*26<sup>th</sup> September 2022*